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**Executive Women International - ROANOKE CHAPTER**  
PO Box 2274, Roanoke, VA 24009-2274 – [www.ewi-roanoke.org](http://www.ewi-roanoke.org)

**Executive Women International Roanoke Announcement – 2010**  
**Scholarship Program**

Linda Mack  
Anthem Blue Cross and Blue Shield

Wanda Hatchett  
Transitional Member

Ashley Austin  
D&S Life Agency, Inc

Libby Camper  
Hyatt Place

Angie Baughman  
Lionberger Construction

Michelle Chambers  
Martin Travel Agency, LLC

Amanda Schaal  
Schaal Catering & Events, Inc

Tonya Harper  
Standing Member

Rachel Waddell  
New York Life

Nicole Ingle  
Woods Rogers PLC

The Roanoke chapter of Executive Women International (EWI) is pleased to announce the 2010 Adult Students in Scholastic Transition Scholarship Program (ASIST). This scholarship award program is part of the EWI International Business Career Development Scholarship Program and offers financial support to individuals striving to improve their opportunities through education. EWI was founded in 1938 to provide a networking forum for business women from diverse industries. Since then, the organization has grown from a single chapter in the western US to a worldwide organization.

The ASIST Scholarship is a non-discriminatory, educational scholarship program for the benefit of non-traditional students. These include persons who are past high school age and who are entering college or trade schools and/or the work force for the first time, are re-training due to changes in the workplace, or who otherwise are not the traditional college or trade school student. Single parents, displaced homemakers, and individuals just entering the workforce are among those who have benefited from the annual scholarship program.

The Roanoke Chapter will be awarding a scholarship of \$500. Applications for the 2010 award are currently being accepted through ***Friday, April 30<sup>th</sup>, 2010.***

For more information on EWI or the ASIST Scholarship, please visit [www.ewi-roanoke.org](http://www.ewi-roanoke.org) or call Angie Baughman at (540) 989-5301.

# **Adult Students in Scholastic Transition**

## **"ASIST"**

### **Scholarship Program**

Reaching out to Communities  
Through Education

**EXECUTIVE WOMEN INTERNATIONAL®**

**[WWW.EXECUTIVEWOMEN.ORG](http://WWW.EXECUTIVEWOMEN.ORG)**

Corporate Office

801.355.2800 Fax: 801.355.2852

[ewi@executivewomen.org](mailto:ewi@executivewomen.org)

**EXECUTIVE WOMEN INTERNATIONAL<sup>®</sup>**  
**ASIST SCHOLARSHIP PROGRAM**  
**(Adult Students in Scholastic Transition)**

**PROGRAM DESCRIPTION**

The Adult Students in Scholastic Transition (ASIST) Scholarship is a non-discriminatory, educational scholarship program for the benefit of non-traditional students. These include persons who are past high school age and who are entering college or trade schools and / or the workforce for the first time, are re-training due to changes in the workplace, or who otherwise are not the traditional college or trade school student, recently finished with high school.

The ASIST Scholarship Program helps provide financial support to adult students in a variety of transitional situations. The goal of the ASIST Program is to enable each recipient to improve their self-esteem and to have a positive impact on the recipient's personal life, employment, family and community.

In addition to the Chapter ASIST awards, there are twelve (12) Corporate awards of \$2,500 given annually. Corporate candidates are selected from Chapter winners.

Awards are provided for the recipients' education and related expenses to aid them in obtaining the necessary educational skills to help achieve career goals and objectives. Related expenses include tuition, books and mandatory fees from schools (such as lab fees). Not included are such things as rent, utility payments, travel expense or repayment of student loans. Checks for Chapter and Corporate scholarship awards are paid directly to the student's college or university. Scholarship awards are valid for not more than two (2) years from date granted. Unclaimed awards will be returned to the Chapter or Corporate B/C/DP accounts for redistribution.

Selection criteria includes, but is not limited to, the following:

- Financial need
- Socially, physically, and economically challenged adults
- Displaced household with small children

Applicants must meet the following eligibility requirements:

- Clearly define career goals and objectives
- Specify the educational requirements to attain the above goals and objectives
- Utilize re-entry programs available through colleges, community agencies, and service groups or career professionals
- 18 years of age or older
- Applicant must be residing in boundaries of an EWI Chapter.

EXECUTIVE WOMEN INTERNATIONAL<sup>®</sup>  
ASIST SCHOLARSHIP PROGRAM  
(Adult Students in Scholastic Transition)

**EWI ASIST SCHOLARSHIP APPLICATION INSTRUCTIONS/CHECKLIST**

It is very important that this packet of materials be completed as thoroughly and as quickly as possible in order to meet the deadlines established by the Chapter. Be concise, yet thorough, when answering all questions. Type your responses or print legibly in black ink. All financial information provided will remain confidential.

Submission Checklist:

- Ø Complete all required sections entirely and accurately. Incomplete applications will not be considered.
- Ø Make sure to sign the application where indicated.
- Ø Include copy of most recent federal or state tax return and W-2 Form.
- Ø If applicable, include a copy of application for:
  - Student aid (federal financial aid form)
  - Other scholarships
  - Government grants
  - Government loans
  - Government aid (food stamps, rent/housing subsidy, etc.)
  - Unemployment benefits, or
  - Other financial assistance
- Ø Use the enclosed Personal Recommendation Form (form can be copied) to obtain **two** letters of recommendation from individuals knowledgeable enough about you both academically and personally to provide insight into your personal characteristics, abilities, achievements, motivation and potential. **One of the evaluations must be from an employer, teacher, guidance counselor or other school official.** The second **must be from someone with whom you have worked on a community or volunteer service activity, through religious affiliation or personal acquaintance.** Before you decide on your evaluations, read the Personal Recommendation Sections carefully to help you understand the type of information required. When you make the request of your evaluators, be sure they feel comfortable about completing the form.
- Ø Obtain an Official transcript of grades from educational provider or ACT scores.

**COMPLETED APPLICATION SHOULD BE RETURNED TO:**

**Executive Women International<sup>®</sup>**

Chapter: Roanoke Chapter \_\_\_\_\_

Chapter ASIST Chair: Angie Baughman \_\_\_\_\_

Address: C/O Lionberger Construction

Address 2: P.O. Box 20209 \_\_\_\_\_

City, State, Zip: Roanoke, VA 24018 \_\_\_\_\_

Phone or e-mail Address: abaughman@lionberger.com

**DEADLINE DATE FOR SUBMISSION – Friday, April 30th, 2010**

## Adult Students in Scholastic Transition (ASIST) Application

Date: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Name: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_ Work/Cell Phone Number: \_\_\_\_\_  
 \_\_\_\_\_ Marital Status: \_\_\_\_\_  
 (Single / Divorced / Widowed / Married / Separated)  
 City/State/Zip \_\_\_\_\_

**List Dependent(s) (If different from your tax return, please explain)**

Name	Ages	Relationship to Applicant

**WORK HISTORY**

Employer	Description of Position	Employment Dates To / From	Hours per Week

**EDUCATION (list major if college graduate)**

Name of School	Course of Study	Dates Attended	Graduated (Yes/No)

**School Currently Attending**

Name \_\_\_\_\_ Address \_\_\_\_\_  
 City/State/ Zip \_\_\_\_\_ Full or Part-Time Student? \_\_\_\_\_  
 Total Credits Earned: \_\_\_\_\_ Remaining Credits Needed to Graduate: \_\_\_\_\_  
 Planned Graduation Date: \_\_\_\_\_ Major/Minor: \_\_\_\_\_

**NOTE: Please provide an Official Transcript of Grades from educational facility currently attending. If you are not currently enrolled in school, please provide your ACT scores.**

## Adult Students in Scholastic Transition (ASIST) Application

### INCOME/FINANCIAL DATA

Please provide the following documents:

- Copy of any student aid application (if applying for)
- List with amounts or any grants or aid you receive
- Copy of your most recent tax return and W-2 Form

### MONTHLY INCOME

Total Monthly HOUSEHOLD Income	\$
Total Monthly INDIVIDUAL Income	
Employment Salary	
Alimony/Allowance	
Child Support	
Government Assistance (food stamps, rent/housing subsidy, other _____)	
Veteran Benefits	
Unemployment / Social Security	
Interest Income/Dividends	
Student Loan, Scholarships and Grants	
Other	
<b>TOTAL INCOME</b>	<b>\$</b>

### MONTHLY EXPENSES

Rent/Mortgage (specify which)	\$	<u>Current School Expenses</u>	<u>Per Semester</u>
Telephone		Tuition	
Utilities (gas, electricity, water, sewage, etc.)		Books	
Food		Transportation	
Clothing		Other	
Medical/Dental		<b>TOTAL SCHOOL EXPENSES</b>	<b>\$</b>
Credit Card Payments			
Insurance (life, home, medical, etc.)			
Child Support/ Alimony		<u>Projected School Expenses</u>	<u>Per Semester</u>
Day Care or School		Tuition	
Car Payments		Books	
Car Insurance		Transportation	
Car Maintenance / Gas		Other	
Other Household Expenses (specify)		<b>TOTAL SCHOOL EXPENSES</b>	<b>\$</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>		

**Total Educational Funds requested for year 20\_\_\_\_\_ \$\_\_\_\_\_**

Are you the recipient of any other scholarships? List amounts and names of scholarships.

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## Adult Students in Scholastic Transition (ASIST) Application

### ESSAY (attach additional pages as needed)

Your essay must (1) describe what the ASIST scholarship means to you, (2) identify what your life's goals and objectives are and how obtaining additional education or a college degree will further these goals and objectives, (3) explain what qualifies you for this scholarship and (4) list your past achievements.

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By signing this application, I verify the above information to be true and correct and authorize the use and disclosure of such information to members, officers, employees and agents of EWI. In addition, I consent for all purposes to the sale, reproduction and/or use of photographs and voice recordings by EWI, including any agency, in all forms and media including television and advertising.

Signature \_\_\_\_\_ Date \_\_\_\_\_

EXECUTIVE WOMEN INTERNATIONAL®

ASIST SCHOLARSHIP PROGRAM

PERSONAL RECOMMENDATION FORM

**INSTRUCTIONS:** Two letters of reference must accompany the individual's application. The reference letters should comment on the following points:

- State how well, how long and in what capacity you know the applicant
- Your knowledge of the applicant's personal situation
- Why you are recommending this individual for the ASIST award
- What are the applicant's goals/objectives and potential for success

One letter of recommendation must be completed by an individual of the student's choice who is a past or present employer, teacher, guidance counselor or other school administrator.

A second letter of recommendation must be completed by an individual of the student's choice from a religious affiliation, volunteer organization or personal acquaintance.

Recommendation letters must be typed and limited to one page, one-sided.

The student named here is a candidate for the EWI ASIST Scholarship. Scholarships are disbursed directly to the student's account at his/her college/university of choice.

The recommendation letters will become part of the student's confidential file intended for use by the Evaluation Committee.

Student Name: \_\_\_\_\_

Recommending Person \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Signature \_\_\_\_\_

