



CATALOG

2011-2012

SPRING 2012 ADDENDUM

JEFFERSON COLLEGE
of HEALTH SCIENCES



An Affiliate of **CARILION CLINIC**

Academic Honors p. 24

Academic honors are recognized at Jefferson College of Health Sciences through the publication of a Dean's List and a President's List and through designated honors noted on the graduate's diploma.

President's List

The College recognizes and honors students who have achieved outstanding scholastic records by publishing a President's List each term. Full-time students who complete at least 12 credits (non-pass/fail courses) with a term Grade Point Average of 3.800 to 4.000 with no semester grade lower than a "C," and have no incomplete coursework are named to the President's List. Courses that are taken with pass/fail grades are not used in the computation of the grade point average.

Dean's List

The College recognizes and honors students who have achieved outstanding scholastic records by publishing a Dean's List each term. Fulltime students who complete at least 12 credits (non-pass/fail courses) with a term Grade Point Average of 3.400 to 3.799 with no semester grade lower than a "C," and who have no incomplete coursework are named to the Dean's List. Courses that are taken with pass/fail grades are not used in the computation of the grade point average.

Course Cancellation p. 34

Course sections with insufficient enrollment may be canceled. Every effort will be made to accommodate displaced students in other sections. Students enrolled in a course section will be notified of cancellation by e-mail by the department or program responsible for the course. Students are encouraged to check routinely for changes in course schedules.

Emergency Class Cancellation p. 36

The College will close for weather emergencies, disasters, or incidents based on the decision of the College Administration. Notification of emergency class cancellation is made via the emergency alert system (e2Campus), college webpage, and main phone number. Students are

encouraged to sign up for e2Campus. Students may also listen for cancellation notices on local radio and television stations. Please note that the college has no control over how rapidly or accurately the radio and television stations report closings.

Impairment Policy p. 42

Jefferson College of Health Sciences has a professional and ethical responsibility to safeguard students and patients. Impairment is defined as posing a risk to self or others by reason of illness, use of alcohol, drugs, narcotics or chemicals or any other type of material, or as a result of any mental or physical condition. When impairment is the result of a suspected, or known, substance abuse or mental illness, the student should be referred to the Dean for Student Affairs or to his/her designee, who may refer the student for assessment and evaluation.

Referred students may be asked to undergo evaluation as defined by the Dean for Student Affairs or his/her designee. Any student who refuses to be evaluated will be suspended from classroom and clinical activities and, when appropriate, removed from the residence halls. A student determined to be impaired may also be suspended or dismissed from the College and/or be required to undergo specified treatment to remediate the impairment and potentially allow them to return to the College.

A student dismissed from the College due to impairment, and desiring readmission, must submit a written report of treatment to the Dean for Student Affairs (or his/her designee). Compliance with treatment, as verified by the provider, will be used in considering a student's request for readmission. Readmission to a program or to the College is not guaranteed and will be considered on an individual basis. Continuation in the College is contingent upon the student's: remaining free of mood altering, controlled or addictive substances; following through with any recommended treatment or conditions set forth, being physically and mentally able to meet the didactic and clinical objectives of the program and College; and being able to provide a risk-free environment for self and others. Students should refer to the *JCHS Student Handbook* for further information.

Independent Study Policy p. 42

Independent Study courses may be offered by any program. Permission to take an Independent Study course is contingent upon the following conditions:

1. The student is in good academic standing .
2. A qualified faculty member is available and willing to serve as instructor.
3. Permission to undertake an independent study course must be applied for by submitting an Independent Study Course Contract..
4. The instructor, Program Director, Department Chair and Dean for Academic Affairs must approve the independent study course proposal.
5. The proposed independent study course does not duplicate a course already scheduled in the relevant semester .
6. The independent study course must be completed within the confines of the given semester in which it is offered.

Attendance Policy p. 31

Registration in a course presupposes that the student will attend scheduled classes and laboratory sessions.

Therefore, the following general attendance policies are in effect for Jefferson College of Health Sciences. Specific attendance policies are found in the expanded syllabus for each course:

1. Students must attend the first meeting of each course in order to ensure enrollment. Students enrolled in distance learning courses must log in and begin coursework prior to the end of the first week the course begins.
2. Students are required to attend on time all regularly scheduled classes, laboratories, field trips, observation assignments, conferences and clinicals.

Students assume the full responsibility for advising professors of their absences and for initiating the procedure for making up any work missed.

Audit Policy p. 32

An audited course does not contribute toward the grade point average nor count towards residency or financial aid hours. Auditors will not receive a grade for the course.

Any student has the option to register for a class on an “audit” basis with the permission of the instructor and when space is available. The auditor’s responsibilities in a course are determined through negotiation with the instructor. Students cannot audit the clinical component of professional courses. Auditors requesting a change in status must follow the same guidelines for dropping or adding a class as listed in the official College Calendar.

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