

Jefferson College of Health Sciences

Residence Life Contract

Fall 2017

2nd Year OTA Students Only

This Residence Life Contract (“Contract”) is entered into as a mutual agreement between Carilion Medical Center, d/b/a/ Jefferson College of Health Sciences (“College”) and the following individual (hereafter referred to as “resident student”):

Resident Student Name _____

Permanent Address _____

Cell Phone _____

Resident Student’s Date of Birth _____

Resident Student’s Program of Study _____

ARTICLE 1: TERMS AND CONDITIONS:

1. This Contract is binding for the entire Fall 2017 academic term, or any portion thereof for which a resident student is enrolled. The terms of residence hall occupancy (move-in and move-out) are set prior to the start of the academic year on the College calendar, which is located on the College website. Signatories to this Contract are responsible for reviewing these residence hall dates prior to signing this Contract. Resident students agree to comply with these dates.
2. Only currently enrolled students are eligible to live in College housing areas.
3. The College offers a meal plan to resident students. Meal plans can be purchased through the Bursar’s Office in \$100 increments; however, resident students are not required to be on a meal plan.
4. This Contract is for any room assigned by Student Affairs staff, not for a specific room, size of room, or number of roommates. In its sole and exclusive discretion, Student Affairs staff may, if necessary, assign or re-assign a resident student to another room or cancel an assignment.
5. Room assignments are made without regard to race, creed, religion, sexual orientation, or national origin. The Student Affairs staff reserves the right to make or change room and/or roommate assignments.
6. In the event an interruption of service occurs which is beyond the control of the College because of problems within the facilities or utilities (*e.g.*, water, heat, electricity, phone), the College will make every effort to restore service but shall not prorate the cost of the room due to these circumstances.
7. The College is not responsible for personal injury sustained by resident students, their families, or guests in the College housing rooms or common areas.
8. Resident students agree to the release of financial information to the residence hall Landlord which is necessary to satisfy the Landlord’s legal requirements as set forth by the Virginia Housing and Development Authority (VHDA).
9. The Student Affairs staff reserves the right to refuse admission or readmission to College housing if a resident student fails to meet College requirements, policies, or procedures as

identified in the College's *Residence Life Handbook*, the College's *Student Handbook*, and/or other College policies.

10. Enrolled resident students who choose not to move in, after signing this Contract, or who move out of College housing during the term of this Contract, will be held responsible for College housing fees for the entire Fall 2017 academic term, unless the resident student qualifies for termination without penalty, as described below in paragraphs 22-23.

ARTICLE II: OBLIGATIONS OF RESIDENT STUDENTS

11. Resident students are responsible for the appropriate and reasonable care of their room and all common areas. Resident students shall be held financially responsible for any and all damages to their room, the fixtures or furnishings, and/or the College housing common areas, which cannot be attributed to normal wear-and-tear. When the responsible party cannot be identified, the cost of the damage may be prorated among residents of the apartment, floor, or all resident students.
12. Every resident student must know and abide by all rules and regulations as stated in this Contract, the College's *Residence Life Handbook*, and the College's *Student Handbook*, all of which are hereby made part of this Contract. The College reserves the right to change policies and procedures.
13. Resident students are responsible for their personal safety and should take every precaution to safeguard their health and maintain their personal safety.
14. Should a resident student have a conflict with a roommate(s), the resident student must follow the appropriate College procedures for addressing these conflicts, which include, but are not limited to, meeting with a Resident Assistant (RA) for a roommate mediation, and working out a behavioral contract with roommates. **No change of rooms or roommates will be considered prior to mediation. Roommate mediations will only include roommates and members of the Residence Life or Student Affairs staff.**
15. As described in Paragraph 1 of this Contract, the College agrees to provide housing only for the dates posted on the College calendar, which is located on the College website. Resident students found in College housing without permission are subject to sanctions and removal from the residence halls. In the event of such a removal from College housing, this contract will be terminated, and no portion of the housing fees will be refunded.
16. Resident students will be allowed to remain in the residence hall during break periods that fall within the term for this contract. Procedures for remaining in the residence hall will be outlined prior to each break period.

ARTICLE III: STUDENT PROPERTY

17. Any personal belongings left by a resident student after the termination of this Contract may be disposed of by the College at its sole discretion. Resident students may also be assessed charges for failure to clear their rooms of personal belongings or common belongings among roommates.
18. The College is not liable for damages or loss of resident student property of any kind which may be lost, stolen, destroyed, or damaged in any way. It is the resident student's responsibility to insure and care for the physical security of all personal property.

ARTICLE IV: AUTHORIZED ROOM ENTRY

19. As stated in the College's *Residence Life Handbook*, College officials may enter the resident student's room for health, welfare, or safety reasons, including behavioral issues as deemed necessary by Student Affairs staff, the College, Carilion Security, and/or Resident Assistants. Room Inspection, Room Entry and Room Search are explained in the College's *Residence Life Handbook*.
20. Prior to moving into College housing, all resident students agree to review the authorized room entry policies in the College's *Residence Life Handbook* and to cooperate fully with any and all room entries described in Paragraph 18 of this Contract and/or the College's *Residence Life Handbook*.

ARTICLE V: TERMINATION

21. The College may terminate this Contract if it determines that a resident student's physical or mental health puts themselves or other students at risk or if the resident student violates the College's policies or procedures. The College also may remove a resident student from College housing if, in the sole and exclusive determination of the College, the continued presence of that resident student in housing creates a substantial disruption to the quality of the residential or educational experience for other students. In the event of such a removal from College housing, no portion of housing fees will be refunded.
22. Should a resident student refuse to abide by College policies, including College emergency plans, the College may evict the resident student from College housing and/or suspend or dismiss the resident student from the College. In the event of such a removal from College housing or of suspension or dismissal from the College, this Contract will be terminated, and no portion of the housing fees will be refunded.
23. A resident student may terminate this Contract for the following reasons: (a) graduation; (b) marriage; or (c) withdrawal from all courses of the current term for a reason other than an honor violation or potential expulsion. Student Affairs staff may request written documentation justifying or explaining the resident student's request for termination. In the event of such a termination described in this Paragraph 22, the resident student will not be responsible for any remaining housing fees due under this Contract.
24. If the College receives written notification from a resident student that illness or other extenuating circumstances exist which prohibit the resident student from continuing to live in College housing, the College may grant an exception and permit the resident student to terminate this Contract. Student Affairs staff may request written documentation justifying or explaining the resident student's request for termination, and Student Affairs staff retains the sole and exclusive discretion to determine whether extenuating circumstances exist which justify termination under this Paragraph 23. In the event of such a termination, the resident student will not be responsible for any remaining housing fees due under this Contract.
25. **The following circumstances do not constitute grounds for termination of this Contract:**
 - a. Resident student rents an apartment before the start of the Fall 2017 semester and no longer wishes to have College housing;
 - b. Resident student experiences problems with a roommate and/or dislikes the number of roommates in the room;
 - c. Resident student signs up for one or more distance-learning classes and no longer wants College housing for one or both semesters; and/or

- d. Resident student arranges to have clinical rotations in a location other than Roanoke, Virginia, and decides to live in a location closer to the clinical rotations facility.

If, after signing this Contract, a resident student chooses not to move into College housing or to move out of College housing early for any of the reasons outlined in this Paragraph 24, the resident student **WILL NOT RECEIVE A REFUND FOR ANY HOUSING FEES PAID AND WILL BE RESPONSIBLE FOR ALL REMAINING FEES DUE UNDER THIS CONTRACT.** The only permissible grounds for a resident student's termination of this Contract are outlined in paragraphs 23-22 of this Contract.

I have read and agree to all terms of this Contract. I understand that I am responsible for knowing, understanding, and following the terms included in this Contract, as well as the policies and procedures set forth in the College's *Residence Life Handbook*, and the College's *Student Handbook*. **I accept financial responsibility for all housing charges incurred during the term of this Contract.**

I understand that the College reserves the right to change policies and procedures as deemed necessary for the greater good of all resident students.

I also understand that the College may use my photo or audio/video in College publications including, but not limited to, the College's website, brochures, and magazines. I agree to the College's use of my photo or audio/video for these purposes.

THIS CONTRACT IS BINDING FOR THE ENTIRE FALL 2017 TERM. IF YOU SIGN THIS CONTRACT, YOU ARE AGREEING TO PAY FOR COLLEGE HOUSING FOR THE ENTIRE FALL 2017 ACADEMIC TERM. YOU CANNOT TERMINATE THIS CONTRACT EARLY WITHOUT PENALTY UNLESS YOU SATISFY THE CONDITIONS OUTLINED ABOVE IN PARAGRAPHS 22-23. IF YOU SEEK TO TERMINATE THIS CONTRACT EARLY FOR ANY OTHER REASON, YOU WILL BE LIABLE FOR ALL REMAINING FEES DUE UNDER THIS CONTRACT, AND NO PORTION OF THE HOUSING FEES PAID WILL BE REFUNDED.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMINATION PROVISIONS IN THIS CONTRACT, INCLUDING PARAGRAPHS 22-24, AND I CANNOT USE LACK OF KNOWLEDGE AS A DEFENSE TO THIS CONTRACT.

Date Resident Student Name Printed Resident Student Signature

Date Parent's Signature (if resident student is less than 18 years)

The College agrees to provide accommodations defined in this Contract.

Date Signature of Student Affairs Representative



Jefferson College
of Health Sciences
 at CARILION CLINIC 



Residence Life

Housing Preferences Form

In an effort to assist the Residence Life Coordinator with housing assignments, we ask that you honestly and completely answer the following questionnaire and submit it along with your signed Housing Contract. The information supplied will be used to match you with an appropriate roommate(s). There is no guarantee of assignment. However, every effort is made to accommodate your requests.

Your Name: _____

Program: _____

Age: _____

Gender: _____

Are you a returning resident? Yes No

Please check one box per statement:

Do you smoke?

Yes No

Do you object to a roommate that smokes?

Yes No

I prefer a roommate in a similar program:

Yes No No Preference

I usually keep my room:

Immaculate Generally neat Lived in Messy

I am usually:

Quiet Outgoing Studious Social

During the week, I usually go to sleep:

Before 10pm 10pm-12am After 12am

During the week, I prefer to wake up:

Early Mid-morning As late as I can

On weekends, I usually go to sleep:

Before 10pm 10pm-12am After 12am

On weekends, I prefer to wake up:

Early Mid-morning As late as I can

Do you prefer your hall generally quiet or lively?

Quiet Lively No Preference

Do you have a roommate request(s)? Yes No

If yes, please indicate the resident student(s) below:

Name:

Name:

Name:

Name:

*Residents must list each other in order for the request to be considered.

For Office Use Only

Submission Date: