



Jefferson College
of Health Sciences
at CARLION CLINIC 

Guidelines for documentation of the eligibility process for Jefferson College of Health Sciences.

Jefferson College of Health Sciences strives to create a supportive environment for our students with disabilities. We are committed to serving disabled students by providing appropriate services to assist them with their short- and long- term academic and career goals. Reasonable accommodations will be made when requested, and services are provided in compliance with Section 504 of the Rehabilitation Act of 1973 as well as the Americans with Disabilities Act of 1990 and all other state and federal laws.

Psychological Report:

- The evaluation must be completed by a qualified licensed clinician and certified in the state where the evaluation of completed.
- The report must include a specific diagnosis supported by the test data, history, and clinical observation.
- The assessment should be reasonably current. As a college student you are an adult, and this test should have been completed while you have been reasonably able to process information like an adult. An evaluation over ten years old will not be accepted at current medical documentation. You have hear 3-5 years as a general guideline and that is a reasonable time frame, but it is not a rule. We can work with you on this .
- We recommend that the evaluation include a review of academic history, diagnostic interview, and administration of measures of Aptitude, Achievement, and Information processing.

Specific Learning Disorders (SLD):

- Present psychological report if applicable.
- IEP's and 504 plans are acceptable to receive provisional accommodations to allow time to obtain a comprehensive psych-educational evaluation. A list of providers for the Roanoke area will be provided to you if needed.

Attention Deficit (ADD) and Attention Deficit Hyperactivity Disorders(ADHD):

- ADD/ADHD is often diagnosed by a Primary Care Physician and with little to no documentation. We ask for a full psycho-educational testing to be completed in order to show that the ADD/ADHD diagnoses does create a disabling discrepancy with academics. Provisional accommodations can be provided to give time to obtain a psych-educational evaluation. A list of providers for the Roanoke area will be provided to you if needed.

Psychiatric Diagnoses:

- The Verification of Psychiatric Condition form located on this sight is a three page document that needs to be filled out by and the treating physician.
- If your physician agrees that your diagnoses does impact your academic functions than the form can be mailed or faxed to the addresses below:

Disability Coordinator

Attn: Katie Winters

101 Elm Avenue, SE

Roanoke, VA 24013

Fax: (540) 985-8001 with cover letter to the attention of Katie Winters, Disability Coordinator

Physical/Medical Diagnoses:

- The Verification of Physical/Sensory Disability or Medical Condition form would need to be filled out by your treating physician.
- If your physician agrees that your diagnoses does impact your academic functions than the form can be mailed or faxed to the addresses below:

Disability Coordinator

Attn: Katie Winters

101 Elm Avenue, SE

Roanoke, VA 24013

Fax: (540) 985-8001 with cover letter to the attention of Katie Winters, Disability Coordinator

No history of prior accommodations or diagnoses:

You are welcomed to schedule a consult appointment with the Disability Coordinator to discuss your academic or housing needs. All consult appointments with Be handled on a situational basis. We can provide screening information and a copy of eligibility forms.

Confidentiality:

All sensitive documentation submitted for consideration for Disability Services is treated as personal and confidential to fulfill federal guidelines for medical records. Please disclose release information for additional parties if needed with the Disability Coordinator.